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761—717.9(328) Project applications.

717.9(1) Project applications shall be submitted to the office of aviation.

717.9(2) Each application shall contain:

- *a.* General information, including the airport sponsor's name, contact person, mailing address and telephone number.
- b. A capital improvement program (CIP) data sheet. The CIP data sheet shall include a sketch of the project, a brief description of the project and its purpose, and cost information including total project cost and an itemized breakdown of project components.
- *c*. A resolution from the airport sponsor endorsing the project and authorizing the necessary local match funding.